



Dear Parent/Guardian

13th Sept 2022

Year 4 residential trip, Overstrand Hall, Kingswood Centre, Norfolk

We have provisionally booked a residential trip to the Kingswood Centre, Overstrand Hall, Norfolk for all of the children in Year 4. The visit will take place from **Monday 27th to Wednesday 29th March 2023**.

Residential trips are important for the children to learn life skills, boost confidence and self-esteem, and also to enrich the curriculum. Year 4 staff will be in attendance.

If you would like to see some of the activities on offer the web address is www.kingswood.co.uk. The schedule of events and activities will be decided nearer the time. There will be an information PowerPoint sent out later this term. Dietary requirements will be provided for. The Centre will send forms out for all of these important details at a later date. If you have any questions about this visit, please contact your child's class teacher via the class email address.

In the meantime, please complete and return the attached reply slip to give us some indication of how many pupils will be attending. The non-refundable deposit will need to be made at the same time as returning the reply slip.

The total cost of the trip will be £205. This price includes accommodation, meals, activities, coach travel and insurance should the trip be cancelled due to Covid-19. We appreciate that this is a significant increase compared to previous years however the cost of coach hire has risen substantially. A **non-refundable** deposit of £55 per child will be needed by 30th September to secure our booking. The second payment of £80 needs to be paid by 4th November. The outstanding balance of £70 will need to be paid by 6^h January 2023. If possible we would like you to pay online. If you would prefer to pay smaller monthly installments, leading up to each deadline, then that is absolutely fine as long as each full amount is paid in time.

Ideally, we would like all the children to have the opportunity to attend this residential. However if you are experiencing financial difficulties and are unable to pay the full cost then please contact the school Business Manager who may be able to offer financial assistance.

Payment should be made using the school online payment system. If you have any problems with the payment system then please contact the school office.

Please complete and return the reply slip to the school office by **Friday 30th September**.

Yours sincerely,
Year 4 Team

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- I give permission for my child to visit the Kingswood Centre, Overstrand Hall, Norfolk in March 2023.
- I enclose a non-refundable deposit of £55.
- I have paid a non-refundable deposit of £55 online.

I do not wish for my child to attend the residential.

Child's Name: _____ Class: _____

Signed: _____ (Parent/Carer)